



# Enrollment Packet

2026

315 South Dogwood Ave.  
Harrisonburg, VA 22801

(540) 820-6081

[buttonsandbowslearning@gmail.com](mailto:buttonsandbowslearning@gmail.com)

# Rates & Fees

## Weekly Tuition

(Effective April 1, 2026)

<b>Infants</b>	Newborn – 16 Months	\$255
<b>Toddlers</b>	16 – 24 Months	\$250
<b>Twos</b>	24 – 36 Months	\$235
<b>Preschool</b>	3 Years & Up	\$230

## Fees

<b>Enrollment Fee</b>	\$100 one time non-refundable fee
<b>Deposit</b>	\$230 one time fee refundable with required Withdrawal Notice (see below)
<b>Summer Hold Fee</b>	\$900 (see below)
<b>Returned Check Fee</b>	\$35
<b>Late Payment Fee</b>	\$10 per day starting on day 3
<b>Late Pick Up Fee</b>	\$15 and up determined by number of minutes late

**Sibling Discounts:** A 10% discount will apply to the second child's tuition within the same family.

**Deposits:** Deposits are a way to give financial security to Buttons & Bows Learning Center. All deposits will be refunded at the end of care if all financial obligations have been met and a three week withdrawal notice has been given.

**Tuition Due:** Tuition is due the first day of each week that your child attends the Center. Tuition is due each week whether your child attends or not with the exception of the 3 weeks noted under vacation and holidays. Tuition continues to be due regardless of illnesses, vacation, COVID 19, holidays, inclement weather, etc.

**Summer Hold:** Our daycare center operates year-round. If you choose to keep your child home during the Summer, you may reserve their spot in our program for a flat fee of \$900. That is a savings of over 50 percent for the 8 week period from the second week of June to the first full week of August. If your child attends any day during the Summer full tuition applies for that week.

# Vacations, Holidays & Center Closings

Below is a list of holidays and closings for 2026.

<b>Team Training Day*</b>	February 16, 2026
<b>Good Friday*</b>	April 3 and 6, 2026
<b>Memorial Day*</b>	May 25, 2026
<b>Vacation Week</b>	June 15 – 19, 2026
<b>Independence Day*</b>	July 3, 2026
<b>Vacation Week</b>	August 3 – 7, 2026
<b>Labor Day*</b>	September 7, 2026
<b>Thanksgiving*</b>	November 25 – 27, 2028
<b>Christmas Break</b>	December 21, 2026 – January 4, 2027

\*These days, along with inclement weather days and closures due to illness, will be paid at a regular tuition rate.

Inclement Weather Delays, Closing and Early Dismissals or any other reason deemed necessary by the administration will be determined and communicated as early as possible. For snow and ice closures, early dismissals or delays we will follow Rockingham County Schools. Our number one priority is the safety of our children and team members. We will not operate on any particular school schedule. All changes in scheduling will be at the discretion of the administration.

# Enrollment Form

## Buttons & Bows Learning Center

\_\_\_\_\_  
First Name      Middle      Last      Preferred Name      Sex      Birthdate

\_\_\_\_\_  
Street Address      City, State, Zip      (\_\_\_\_\_) Home Phone

### Parent/Guardian

*\*\*\*Phone number required for each parent\*\*\**

\_\_\_\_\_  
Guardian's Full Name      (\_\_\_\_\_) Cell Phone      (\_\_\_\_\_) Work Phone      Company

\_\_\_\_\_  
Street Address (If different than above)      City, State, Zip      Email

\_\_\_\_\_  
Guardian's Full Name      (\_\_\_\_\_) Cell Phone      (\_\_\_\_\_) Work Phone      Company

\_\_\_\_\_  
Street Address (If different than above)      City, State, Zip      Email

\_\_\_\_\_  
Legal Guardian (if other than parent)      (\_\_\_\_\_) Phone

### Emergency Information

*Please list any allergies or intolerance to food, medications, etc. and emergency action.*

\_\_\_\_\_  
Child's Physician: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Emergency Contact, if parent/guardian cannot be reached

1. \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Full Name Address Phone

\_\_\_\_\_ Authorized to pick up child \_\_\_\_\_  
Relationship to Child Yes No

2. \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Full Name Address Phone

\_\_\_\_\_ Authorized to pick up child \_\_\_\_\_  
Relationship to Child Yes No

Additional person authorized to pick up child: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Any person **NOT** authorized to pick up child: \_\_\_\_\_  
*Appropriate legal paperwork needs to be filed when a custodial parent requests the center not release the child to the other parent.*

## Child's History

\_\_\_\_\_ Siblings (Names and Ages) \_\_\_\_\_ Hobbies/Interests

\_\_\_\_\_ Previous Child Care Program Attended

\_\_\_\_\_ Chronic Physical Problems/Developmental Information/Special Accommodations Needed

## Agreements

- Buttons & Bows Learning Center agrees to notify the parent/guardian whenever the child becomes ill. The parent/guardian will arrange to have the child picked up as soon as possible.
- The parent agrees for the center to obtain immediate medical care if any emergency occurs when the parent/guardian cannot be located immediately.

3. The parent/guardian will inform the center within 24 hours, or next business day, after the child or any member of the immediate household has developed any communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.

*Buttons & Bows Learning Center welcomes all families. If you are interested in joining our program, please return your enrollment form and \$100 enrollment fee. Once your child has been accepted in our program you will need to submit your child's \$230 deposit fee to secure their spot. Additional required medical, immunization forms etc. will be provided at that time.*

## **Signatures**

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Parent/Guardian

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Date

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Parent/Guardian

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Date